

LETTER OF ATTORNEY

/ / (dd/mm/yyyy)

To the Chief of _____ Police Station

(Authorizer)

Address

Full Name

Telephone#

I hereby appoint the person named below as my agent and delegate to him/her the authority to perform the following matters:

The authority to claim lost property held at the _____ Police Station

(Report Number _____)

(Agent)

Address

Name

※ Please sign your name by hand in the space provided for the authorizer. If you are unable to sign, please affix your personal seal instead (note: pre-inked stamps are not acceptable).

Note:

1. As a general rule, the item should be collected by the person concerned.
If it is absolutely unavoidable to delegate someone else to collect it on behalf of you, please inform us in advance.
2. The letter of attorney must be entirely completed by the delegator.
Even if the document is prepared using a computer or similar device, the delegator's name must be signed by hand. If you are unable to sign, please affix your personal seal instead (note: pre-inked stamps are not acceptable).
3. Please fill in the underlined section after confirming the name of the police station where the lost item is being held and the corresponding report number assigned by that station.
4. Please note that we may contact the delegator directly by phone to verify the information. Kindly provide a phone number that is reachable during the day.